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24 March 1964

MEMORANDUM FOR: Chief, EE Division
Chief, FE Division
Chief, NE Division
Chief, SO Division
Chief, SR Division
Chief, WE Division
Deputy Chief, AF Division
COPS, WH Division
EXO/SA, WH Division

SUBJECT: Annual Research and Development Seminar

1. During the past few years the Technical Services Division has, with my full concurrence, regularly held a Research and Development Seminar for selected senior individuals in the Clandestine Services. The purpose of the meeting is to explain and seek guidance for the proposed TSD/Development and Engineering Program for the next fiscal year.

25X1A 2. I am well aware of the additional burden that this activity may place on already busy schedules, but the goal of responsible guidance for the [REDACTED] expenditure in R&D to assure its operational pertinence certainly warrants the effort involved.

3. I would therefore like you to attend this seminar which will be held at [REDACTED] on Wednesday and Thursday, 29 and 30 April 1964.

4. A TSD representative will contact you personally sometime before the date of the seminar to brief you fully on it.

Richard Helms
Deputy Director for Plans

Distribution:
As above

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